

**Circular 13****Safety Regulation on the Use of Trolleys**

- Trolley rental service will **NOT** be available for exhibitors at the fair. Exhibitors are advised to make your own arrangement in advance should you need to use any trolley in the fair.
- For safety reasons, exhibitors should take all precautions to avoid causing danger to others when using trolleys at the exhibition venue.
- All trolleys must be equipped with rubber protection borders and there must be two accompanying staff when transporting your goods at the exhibition venue.
- To avoid any injury resulting from the falling of goods, exhibitors are **not allowed** to use trolleys to transport goods exceeding the size of **1m x 1m x 1m**.
- If the exhibition venue is too crowded, the Organizer reserves the rights to stop exhibitors from using trolleys and to follow additional safety measures.
- For exhibits move-in and move-out of the exhibitor venue, exhibitors are recommended to appoint professional forwarders to provide the transportation service.

Thank you for your kind attention and cooperation.

Hong Kong Trade Development Council

通告 13**使用手推車安全細則**

- 參展商請特別留意，展覽會將不設租用手推車服務。參展商如需要使用手推車，請自行安排。
- 參展商如需於展覽場地使用手推車運送貨物，必須採取一切安全措施，以免造成危險及傷及他人。
- 所有手推車必須設有防撞膠邊。於展覽場地使用手推車運送貨物時，必須要有最少兩名工作人員陪同，確保運送安全。
- 為免貨物於運送期間從手推車上塌下而傷及他人，參展商不得運送體積超過 1 米 x 1 米 x 1 米之貨物。
- 主辦機構有權視乎展覽場地之情況要求參展商停止使用手推車或遵守額外之安全措施。
- 參展商如需搬運貨物進館及撤館，建議聘用專業貨運代理提供有關服務。

多謝合作。

香港貿易發展局